

## Information in accordance with Art. 13 GDPR for Applicants

Compliance with data protection regulations is of great importance to our company. We would like to inform you about the collection of your personal data below

### Controller / Responsible body:

	RESPONSIBLE BODY	DATA PROTECTION OFFICER
	InVivo BioTech Services GmbH	Oliver Stutz
ADRESS	Neuendorfstraße 24a 16761 Hennigsdorf	Konsul-Schmidt-Straße 88/88a 28217 Bremen
TELEPHONE	+49 (0) 3302 883 769	+49 (0) 42169 66 32 0
E-MAIL	Info.invivo@bruker.com	office@datenschutz-nord.de

### Data we need:

In the course of your application, we ask you for personal data that is necessary for processing your application. These are in particular your contact data, such as your name and address, as well as all data related to the application, such as CV, certificates, qualifications, answers to questions, etc. If you submit an application for reimbursement of travel expenses, we also need your bank details. The legal basis for the processing of your data results from § 26 BDSG.

### Data deletion:

All data collected by us will be destroyed or deleted as soon as it is no longer needed for the processing of your application, or our legitimate interest in processing has ended. If we do not recruit you, this will regularly be case six months after the end of the application procedure.

In individual cases, certain personal data may be stored for a longer period (e.g. travel expense accounting). We shall store data as long as stipulated by law, e.g. by the tax code (six years) or the commercial code (ten years).

If you have not been hired but your application, but we would still like to keep your data for future recruiting, we will ask you if you consent to us keeping your application available for consideration with future job openings.

### Date deletion for unsolicited applications:

InVivo is not accepting unsolicited resumes from any source or from candidates. InVivo does not hold itself under any obligation to issue acknowledgement for unsolicited applications. All applicants are requested to not place telephone calls

or send follow-up emails in relation to their unsolicited applications. For the protection of all parties involved, all unsolicited enquiries will be deleted immediately.

### Confidentiality of processing / Recipients of your data:

Your data will be treated confidentially in any case. Recipients of your data may be service providers who are strictly bound by instructions and who support us, for example, in the areas of EDP or archiving and destruction of documents and with whom separate contracts for order processing have been concluded.

### Your rights:

As a data subject, you have the right to be informed about the personal data concerning you (Art. 15 GDPR) as well as to correct incorrect data (Art. 16 GDPR). You also have the right to have your data deleted if one of the reasons stated in Art. 17 of the GDPR applies, e. g. if the data is no longer required for the purposes pursued. Furthermore, there is the right to restrict processing if one of the prerequisites specified in Art. 18 GDPR is fulfilled and, in the cases of Art. 20 GDPR, the right to data portability. If the processing of data is based on your consent, you are entitled to revoke your consent to the use of your personal data at any time in accordance with Art. 7 GDPR. Please note that the revocation is only effective for the future. Processing that took place before the revocation is not affected. Please also note that, despite your revocation, we may have to retain certain data for a certain period of time in order to comply with legal requirements (see "Data deletion" in more detail).

#### Right to object

You shall have the right to object to the data processing, on grounds relating to your particular situation, at any time to processing of personal data concerning you which is based on Art. 6 Para. 1 lit. e or f, including profiling based on those provisions. We as the controller shall no longer process the personal data unless we demonstrate compelling legitimate grounds for the processing which override the interests, rights and freedoms of you or for the establishment, exercise or defence of legal claims.

Any person affected has the right to appeal to a data protection authority if he or she considers that the processing of the data relating to him or her is in conflict with the data protection legislation. In particular, the right of appeal may be invoked before a data protection authority in the Member State of the person concerned, the place of residence or employment or the place of the suspected infringement.